



## Prisonarte Policies: PA004

- If artist sells out on his collection, he is dropped from site after **30 days** due to inactivity (nothing to sell) to make room for other artists. Once dropped they would need reapply and we cannot guarantee available spots.
- We do not make guarantees that the artwork will sell. Our goal to help provide a venue.
- We do not use our site for pen pal activity/communication
- Artwork **MUST** be shipped to SG Sales at your expense to be added to the website (item must be inspected to verify quality, size, material). No C.O.D. shipping. We store and take responsibility to keep it safe.
- Prisonarte.com / SG Sales manages shipping to customers and is held responsible for accurate shipping.
- Artists that send in artwork before following procedures will be automatically rejected.
- If original artwork is received without pre-approval, Prisonarte.com maintains the right to hold artwork for 45 days until artist sends instructions for return shipping (Postage prepaid)
- Failure to arrange return shipping, after 45 days, Prisonarte reserves the right to sell artwork as a clearance item with no artist name disclosed to move out inventory and proceeds of sale get distributed with other artists.
- We recommend that artists stay program compliant within their facility. You get in trouble and loose privileges or access to supplies, access to communication, you are at risk at getting dropped from our program. Have a friend or family member inform us of what is going on.
- No GANG related artwork (Chicano art is appropriate) please no reference to Gang affiliations
- No Sexually explicit artwork: We share our site to families; tasteful art will be considered I just don't want to be embarrassed to share it!
- Recently we added a "Dark Art" category. If you plan on submitting this type of work, keep it artistic
- Price it – Tell me what your drop-dead price is. \$\$ note I might adjust accordingly during sales events
- Sign it! Even if you want to be anonymous on our website, sign your work (this isn't shown up close on the website)
- Follow the labeling and inventory sheet requirements!! This is a must, and full policy will be sent upon approval
- Artwork is not purchased from the artists. This is a consignment basis program. At any time, an artist can choose to have it returned or shipped to a friend or family. Shipping cost is covered by artist.



Acceptance is based on **how well you follow instructions**, how well you **communicate**, and do you respond in a **timely** manner. We look at **what state**, jail or prison you are in since spots are limited by State. We expect you to be **program compliant**, you get in trouble and lose privileges and we don't hear from you, you can be at risk of being dropped from the program. For full policies and procedures please visit our website to download full form.

**Indigent artist:** We do not and will not process mail or artwork via C.O.D. We will not offer supplies, blank paper or cover any additional expenses. If approved, you must be able to send in artwork in proper shipping packaging. Folded artwork with creases will be rejected automatically!

The **cost to maintain the website**, webhosting, marketing, supplies, tax fees, legal fees and so on have been covered by us. We offer this venue by collecting 20% on each sale. We ask applicants to assist us to keep costs down by following procedures. **Standard process** requires applicants first send in a **self-addressed, prepaid envelope** (S.A.P.E.) to receive an application. **If you requested an application and did not include a S.A.P.E. please send it with your application to be considered.**

- DO NOT SEND IN ORIGINAL ARTWORK UNTIL YOU HAVE BEEN APPROVED
- If your facility must have a way for you to receive money through JPay, OffenderConnect or some other online system.
- Some prisons frown on inmates selling their artwork outside the facility. Please check with your facility, hobby shop or case manager to make sure your correctional facility allows you to sell and earn money.

Your asking price is = “Sale Price”	\$50.00																
Cart charges customer Tax: <i>used to pay state taxes</i>	\$3.15																
Cart charges Shipping & Handling <i>paid to shipping company (USPS U.S. Postal Service) example only</i>	\$19.00																
Cart total on website is:	\$72.15																
We pay “PayPal” 2.9% + \$0.30 per transaction <b>(72.15 X .029 = \$2.09 + \$0.30 = \$2.39)</b>	\$2.39 – This goes to PayPal (credit card processing company)																
Prisonarte.com commission: 20% of sale price \$50.00 X .20 = \$10.00	\$10.00																
Your earnings <b>(\$22.15 of the total \$72.15 is used to cover PayPal, Taxes &amp; Shipping)</b>	\$40.00																
JPay Fees: If money sent direct to incarcerated artist <table><tr><td>\$ 0.00</td><td>- 20.00</td><td>Fee is</td><td>\$3.70</td></tr><tr><td>\$ 20.01</td><td>- 100.00</td><td>Fee is</td><td>\$6.70</td></tr><tr><td>\$ 100.01</td><td>- 200.00</td><td>Fee is</td><td>\$8.70</td></tr><tr><td>\$ 200.01</td><td>- 300.00</td><td>Fee is</td><td>\$10.70</td></tr></table>	\$ 0.00	- 20.00	Fee is	\$3.70	\$ 20.01	- 100.00	Fee is	\$6.70	\$ 100.01	- 200.00	Fee is	\$8.70	\$ 200.01	- 300.00	Fee is	\$10.70	You receive = \$40- \$6.70 to JPay = \$33.30  We will try to sell your item for the best price. To increase your earnings, keep in mind the quality of the piece is what helps us sell it for a higher price.
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**Selection Process:** Write legible. Chicken scratches or fancy writing that isn't easy to understand will get you quickly denied. Galleries are choosing artwork that tell a story about prison life. The typical prison art isn't what people want anymore. We do not save your artwork on disks or CD's. We take pictures & upload to our website. Once its sold we delete files. Once sold you get a confirmation of what sold and what you earned when we send you your money.